

# ST JOSEPH'S SCHOOL TRANSPORT SAFETY PROCEDURE



Current traffic legislation requires that all children use an approved child restraint while travelling in a private vehicle until their seventh birthday. This legislation is drafted to increase the degree of safety afforded the passengers being carried.

## PURPOSES

1. To ensure that the use of private cars on school trips is made as safe as possible.
2. To encourage road safety and injury prevention.

## GUIDELINES

1. Child restraints are mandatory for all students (until their 7<sup>th</sup> birthday) when travelling on school related trips in privately owned motor vehicles.
2. Private vehicles should not always be the means of transport used on school trips. Buses will be used for all classes with students under the age of 7 years.
3. Parents/Caregivers taking transport are required to have a current driver's licence and the car registered with a current warrant of fitness. A reminder to this effect will be included on all requests for transport assistance.
4. Students must travel in the back seats in seat belts unless these are already occupied by other children. The tallest child should travel in the front seat with the seat moved as far back as possible and the air bag turned off if possible.
5. Lists of drivers and passengers will be made and left at the school office prior to leaving on a school trip.
6. Teachers will ensure that students are given adequate instruction to ensure that their actions while in the car, going to and/or leaving the car do not place themselves or others in danger.
7. No student will be transported on a school trip without written approval of a parent or caregiver.

## CONCLUSION

Road Safety provisions are a lifetime necessity. We as a school can emphasise their importance, insist on adherence to them, and in doing so benefit our students now and in the future.

Procedure Adoption: 19 September 2016

Review Date: 2019